



FOREIGN STUDENT

WHY REGISTER?

- ✓ **IN ORDER TO GET A FINNISH PERSONAL IDENTITY CODE**
(HENKILÖTUNNUS in Finnish, PERSONBETECKNING in Swedish, earlier called SOCIAL SECURITY NUMBER)
if you have not yet received it from the Finnish Immigration Service or the Tax Office
 - The university needs the personal identity codes of all students!

- ✓ **IN ORDER TO MARK A TEMPORARY OR PERMANENT ADDRESS IN THE FINNISH POPULATION INFORMATION SYSTEM**
 - That can be required for example in order to use the public transport or to open a **bank account**

TO REGISTER YOU NEED TO:

1. **FILL OUT THE FORM** “Registration information of a foreigner” on our website, print it out and sign it! <https://dvv.fi/en/forms>
AND
2. **CHECK WITH YOUR TUTOR IF YOU HAVE A GROUP APPOINTMENT or IF YOU NEED TO BOOK AN INDIVIDUAL APPOINTMENT to the service “International registrations”** on <https://dvv.fi/reservation>
AND



3. VISIT OUR OFFICE and PROVIDE US THE FOLLOWING DOCUMENTS:

IF YOU ARE AN EU-CITIZEN:

- The filled registration form <http://www.dvv.fi/forms>
- Passport or official identity card
- Attendance letter / study certificate from the school where you are studying (Admission letter is NOT accepted!)
- If you want to be registered permanently, you also need to have a proof of EU-citizen's right of residence from the Finnish Immigration Service http://www.migri.fi/eu_registration

IF YOU ARE A NON EU-CITIZEN:

- The filled registration form <http://www.dvv.fi/en/Forms/>
- Passport
- Residence permit if you have one
- Attendance letter / study certificate from the school where you are studying (Admission letter is NOT accepted!)
- In order to register permanently, your residence permit must be valid for at least 12 months and your study certificate for at least 2 years. The permanent address is important if you want to get the student discount for your travel card.

Please note that we need your COMPLETE address, also the apartment number, so please check it before you visit us!

The approximate processing time for the registration is 8-10 weeks. You will get an e-mail as a confirmation when your registration is ready. It will be a secure e-mail that can be opened only on one device for 30 days. You can download and save the attachment for later use.

If you have any questions, please contact us on **international@dvv.fi** or by phone **029 55 36320**